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**OFFICE OF THE MISSION DIRECTOR**  
**NATIONAL HEALTH MISSION, MEGHALAYA**  
**Directorate of Health Services, Red Hill, Upper New Colony, Health Complex,**  
**Laitumkrah, Shillong-793003, Ph-0364-2506460 Fax-0364-2504532**  
**Email: nrhmmegh@gmail.com**

No. DHS/MCH&amp;FW/NHM/COV19-Proc/17/2020/819

Dated Shillong the: 24<sup>th</sup>/Apr/2021

**NOTICE INVITING QUOTATION**  
**FOR SUPPLY OF HOME BASED COVID MANAGEMENT KITS**

The second wave of Covid-19 pandemic has started in the country, 72,330 fresh cases has been reported in the past 24 hours, with Active cases increased by 4.48 lakh since February 12 and is the sharpest spike in fresh Covid-19 infections since October 11 as per the media report dated 01<sup>st</sup>/Apr/2021. In our State the average numbers of active cases reported between the 13.Apr.2021 to 24.Apr.2021 were 1036 cases daily. With the beginning of the second wave of COVID-19 and the increased in number of active cases, the steps for implementation of the Home Based COVID Management have become necessary to ensure that the health care to the COVID-19 patients are provided at their respective places or home, as a result, it will help to take on the burden of the health care system and no patient will be deprived of care during the pandemic.

In view of the above and the urgency of the requirement, a Notice Inviting Quotations (NIQ) is hereby invited from the interested suppliers on the firm's letter head. addressed to the Mission Director, National Health Mission; Meghalaya in an envelope super scribed "NIQ for Supply of Home Based COVID Management Kit" and the same to be submitted not later than 29<sup>th</sup> April 2021 by 12:00pm.

Sl. no.	Name of Items	"Notice Inviting Quotations for Supply Of Home Based COVID Management Kits"
1	NIQ Document	Can be obtained from the NHM office, Shillong or downloaded from <a href="http://www.nhmmeghalaya.nic.in">www.nhmmeghalaya.nic.in</a>
3	Last date and time for submission of NIQ Document	29 <sup>th</sup> April 2021 by 12:00pm

Copy of NIQ documents may please be collect from the Office of Mission Director, NHM or download from our website [www.nhmmeghalaya.nic.in](http://www.nhmmeghalaya.nic.in). Please note that the downloaded NIQ documents are subject to verification with the original documents as given in the Website.

**Note:** Any changes or any further notification in respect to the above documents shall be made available only at the above mentioned website. Hence respective bidders are advised to visit the website regularly for the above purpose.

**Mission Director, NHM**  
**Meghalaya, Shillong.**

Get every Newborn immunized

\*At birth: BCG, OPV (0 dose) || \*At 1 ½ months: DPT1, OPV1 || \*At 2 ½ months: DPT2, OPV2 || \*At 3 ½ months: DPT3, OPV3 || \*At 9 months: Measles  
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Annexure-I below are the name of the items with specifications and price bid format, any deviations from the given specifications and format shall be summarily rejected. Price quoted should remain firm and fixed for all supply orders placed during the period of Rate Contract i.e. of minimum 1year or till fresh appointment is made.

**ANNEXURE-I**

**Home Based COVID Management Kits.**

<b>A. HOUSEHOLD KITS for adult - ZIP LOCK</b>			
Name of Item	Each Kit Contains	Projected Quantity	Rate/kit inclusive of Tax
Digital Thermometer	1 Nos	15000 Kits	
Pulse Oximeter (adult)	1 Nos		
Masks	2 Nos		
Sanitizer	100ml -1 Nos		
Others (please specify)			

<b>B. ADULT KIT - ZIP LOCK</b>			
Name of Item	Each Kit Contains	Projected Quantity	Rate/kit inclusive of Tax
Tab. Paracetamol 500 mg	10 Tabs/ strip	15000 Kits	
Tab. Multivitamin	15 Tabs/ strip		
Tab. Vitamin C 500 mg	15 Tabs/ strip		
Cough Syrup	100 ml Bot -1 Nos		
Others (please specify)			

<b>C. CHILD KIT - ZIP LOCK</b>			
Name of Item	Each Kit Contains	Projected Quantity	Rate/kit inclusive of Tax
Syp. Paracetamol	60 ml Bot - 1 Nos	15000 Kits	
Cough Syrup	60 ml Bot - 1 Nos		
Syp. Multivitamin	100 ml Bot - 1 Nos		
Others (please specify)			

<b>D. ADULT LRTI KIT</b>			
Name of Item	Each Kit Contains	Projected Quantity	Rate/kit inclusive of Tax
Tab Prednisolone 30mg	10 Tabs/ strip	15000 Kits	
Tab AmoxyClav 625 mg	10 Tabs/strip		
Tab Pantop 40mg	10 Tabs/strip		
Others (please specify)			

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**E. NURSE KIT**

Name of Item	Packing Size for Staff Nurses per Zone	Projected Quantity	Rate/kit inclusive of Tax
PPE KITS	875 Each	15000kits	
N95 Mask	30 Pcs		
6mm Apron Medical	950 Each		
BIOMEDICAL WASTE BAGS (YELLOW, RED, BLUE & BLACK) - Large Size	75 Nos		
SMALL PUNCTURE PROOF SHARPS CONTAINER	3 Nos		
THERMOMETER	3 Nos		
PULSE OXIMETER with batteries	3 Nos		
DIGITAL BP MACHINE	3 Nos		
HAND SANITIZER 100ml	30 Bottles of 100ml Each		
Weighing Scale for Kids	3 Nos		
WEIGHING Scale for Adults (Analog)	3 Nos		
GLUCOMETER	3 Nos		
GLUCOSTRIPS (100 per pack)	10 Boxes		
LANCETS FOR GLUCOMETER (100 per pack)	10 Boxes		
Plastic Box Container with Handle	3 Nos		
Bag Pack	3 Nos		
Tab Prednisolone 5mg	5 Strips		
Tab Prednisolone 10mg	5 Strips		
Others (please specify)			

**F. Additional Items**

Name of Items	Packing Unit	Projected Quantity	Basic rate/unit	Rate/unit inclusive of Tax
Register	Nos	1000		
Note Pad	Nos	1000		
Ball Pen (Per Pkt 10 Pcs)	Packet	1000		
Disinfectant Spray	Bottles	1000		
Nebulizer Machine	Nos	1000		
Ivermectin 6mg	Tabs	100000 Tabs		
Ivermectin 12mg	Tabs	100000 Tabs		
Inj. Dexamethazone	Vial/Amp	1000 vials/ Amps		
Inj. Ceftriaxone 1gm	Vial/Amp	1000 vials/ Amps		
Disposable Syringes 5CC	Nos	1000 Nos		
Disposable Syringes 2CC	Nos	1000 Nos		
3 Ply Mask	Pcs	15000 Pcs		

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Tab Metformin 500 mg or Glimeperide 1 mg	Box/10tabs	10000 Boxes		
Tab Norfloxacin	Box/10tabs	10000 Boxes		
Syrup Digene or	Box	500 Boxes		
ORS	Box	500 Boxes		
Yellow Waste Bag	Box	500 Boxes		
Cotton Spirit Swab	Box	500 Boxes		
Surgical Cap	Nos	10000 Nos		
<b>Average Rate Quoted</b>				

**G. DRUGS INTRAVENOUS KIT**

Name of Item	Packing size	Projected Quantity	Rate/Kit inclusive of Tax
Inj. Pantop 40 mg	60 Vials/ Amps	15000	
Inj. Dexamethazone	60 Vials/ Amps		
Inj. Ceftriaxone 1gm	60 Vials/ Amps		
Inj. Normal Saline 500ml	60 Bottles		
Inj. Normal Saline 100ml	60 Bottles		
IV Set	60 Nos		
IV Cannula 20G	60 Nos		
IV Cannula 22G	60 Nos		
IV Cannula 24G	60 Nos		
3 Way Extension	60 Nos		
Cotton Spirit swab	2 Packs		
Micropore Tape 2.5	60 Nos		
Micropore Tape 5	60 Nos		
Disposable Syringes 5CC	60 Nos		
Disposable Syringes 2CC	60 Nos		
Disposable Gloves Box	5 Boxes		

**H. DRUGS – ORAL**

Name of Item	Packing Size for Each Staff Nurse	Projected quantity	Basic/unit	Rate/unit inclusive of Tax
Tab Emigo 4 mg	200 Tabs	15000 Tabs		
Syp. Pepsidgel	30 Bottles	15000 bottles		
Tab. Amlodopine	200 Tabs	15000 Tabs		
Syp. Gardozyme/Aristozyme/Dusazyme	50 Bottles	15000 Bottles		
Tab. Clonazepam 0.25mg	200 Tabs	15000 Tabs		
Tab. Tryptomer 10mg	200 Tabs	15000 Tabs		
Asthalin Nebulization Solution	15 Nos	15000 Nos		
Budecort Nebulization Repsules	15 Nos	15000 Nos		

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MDI Asthlin	30 Nos	15000 Nos		
Seroflo	30 Nos	15000 Nos		
Spacers	20 Nos	15000 Nos		
<b>Average Rate Quoted</b>				

**I. EQUIPMENT FOR MORE SICK PATIENTS AND IN WORSE CASE SCENARIO**

Name of Item	UOM	Projected Quantity	Basic Rate/unit	Rate/unit inclusive of Tax
Empty Oxygen Cylinder - B TYPE 10ltrs with valve	Nos	500		
Empty Oxygen Cylinder - D TYPE 46.7ltrs with valve for hospital and CCC requirement	Nos	1500		
Oxygen Flow Meters	Nos	500		
Spanner	Nos	1500 Nos		
Nasal Prongs	Nos	1500 Nos		
O2 Face Mask	Nos	1500 Nos		
NIV Machine	Nos	500 Nos		
Nebulization Machine	Nos	500 Nos		
<b>Average Rate Quoted</b>				

1. GST should be charge as per applicable rate.
2. Rate quoted should be quoted per kit or each as applicable inclusive of all charges OR F.O.R up to State Warehouse, NHM, Shillong Meghalaya
3. The Mission Director NHM, Govt. Of Meghalaya reserves the right to reject /cancel any or all other including the lowest quotation without assigning any reason thereof.
4. All disputes can be addressed by amicable settlement by a committee constituted by Mission Director of NHM, Meghalaya
5. Drugs License
6. All application on the letter head of the firm only
7. The Quotaioners hereby declares that the goods supplied to the buyer shall be of the best quality and shall be strictly in accordance with the specifications and the particulars contained/mentioned in the clauses hereof. The purchaser will be entitled to reject the said goods or such portion thereof as may be discovered not to conform to the said description and quality.
8. A valid Trade License Certificate from KHADC/JHADC/GHADC for Non-Tribal firm
9. A Valid GST Registration certificate
10. PAN/TIN Card of the firm or the person in whose name the Proprietorship, Firm etc is registered under.

**11. Submission of the Bid:**

- i) The Bid should be in sealed cover super- scribed “**Quotations for Supply of Home Based COVID Management Kits**” and clearly mention the quotation reference number and date.

**12. Quantity of Delivered Items:**

- a) If the quantity received is less than the P.O quantity, then the physical quantity received will be the quantity certified by the Purchaser.
- b) If the quantity received is more than the P.O quantity, the excess quantity shall not be paid for, by the Purchaser.

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- c) In case of any supply quantity with an upper or lower tolerance of over 5%, NHM, Meghalaya will have the right to accept or reject the material immediately.

**13. Taxes, Duties and Levies:**

- a) Tender must clearly mention their GST no. in their offers and invoices.  
b) In case if there is a decrease in the Statutory Taxes / Duties / Levies, the same has to be passed to the Purchaser

**14. Quantity Division:**

Each Delivery Schedule of Requirement incorporate in the tender enquiry document will be ordered from the Lowest Responsive Bidder (L1). However, it is the purchaser's decision to assess the capacity of the L1 bidder to support the requirement. If L1 refuses to supply and in case of L1 bidders capacity is less than the quantity required, the purchaser has the right to split the order quantity among the other bidders in the order of lowest to highest bidder as per the provisions of transparency in Tenders Act & Rules, provided the next lowest bidder agrees to match the L1 rate.

**15. Supplier Responsibility:**

- a) Under any circumstances, No supplier shall supply the goods, in which recycled materials are used / used- disposables to NHM, Meghalaya. If NHM, Meghalaya finds any such instance, it will lead to cancellation of Purchase Order and subsequent severe punitive (legal and financial) actions by NHM, Meghalaya. However, all the consequential costs are to be borne by the Supplier to NHM, Meghalaya.
- b) The supplier is responsible for the delivery of the goods in satisfactory condition and without any loss or damage at the final destination and until the same is actually received by the Purchaser at its works or other place of final destination. For this purpose, goods carried by the roadway or other carrier shall be deemed to be carried at the risk of the supplier. If on inspection at final destination the Purchaser discovers any discrepancy, the Purchaser will be entitled (not-with-standing that the property of goods shall have passed on to the company) to refuse acceptance of the goods altogether and claim damages and/or cancel the contract and buy its requirement in the open market at the risk and cost of the supplier, reserving always to itself, the right of forfeiture of any amount found due and payable or the deposit, if any, placed by the supplier for the due fulfillment of the contract as also to recover any amount, if already paid.
- c) Replacement will be under taken for the defective Equipment/Instruments.
- d) Upon receipt of such notice, the supplier shall, within 48 hours respond to take action to replace the defective Equipment/Instrument or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/Equipment/Instruments after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/Equipment/Instruments. The penalty clause for non- replacement will be applicable as per as decided by the Mission Director.
- e)

**16. Compliance of the Laws of the land:**

The supplier shall comply with all state and local laws and regulations shall obtain all necessary licensing for the operation of its business and shall further comply with all quality control standards promulgated by the authority from time to time.

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**17. Termination:**

NHM, the Meghalaya Tender Committee shall have the right to immediately terminate this Agreement by giving a written notice to the Supplier in the event that Supplier does any of the following:

- I. Fails to supply the order from the date of target delivery date or extension of delivery.
- II. Files a petition in bankruptcy or is adjudicated bankrupt or insolvent, or Supplier discontinues its business
- III. Breaches any provision of this Agreement, and fails to cure such breach within seven (7) days after it receives a written notice of breach from the NHM, Meghalaya.
- IV. NHM, the Meghalaya Tender committee has Right to Terminate without giving any Cause. NHM, Meghalaya shall have the right to terminate this Agreement by written notice to Supplier.
- V. Upon receipt of the notice of termination from the Purchaser, the Supplier shall either immediately or upon the date specified in the notice of termination, cease all further supplies except for such as the Purchaser may specify in the notice of termination. In the event of termination of the Contract the Purchaser shall only pay to the Supplier, the Price for the parts executed by the Supplier as of the date of termination.

**18. Infringements:**

- a) The supplier agrees to fully cooperate with NHM, Meghalaya in the prosecution of any such suit against a third party and shall execute all papers, testify on all matters, and otherwise cooperate in every way necessary and desirable for the prosecution of any such lawsuit

**19. Governing Law; Dispute Resolution:**

- a) This Agreement shall be governed by, and construed in accordance with, the laws of the India; without regard to conflict of law principles, and under the jurisdiction of Meghalaya and language shall be English

**20. Dispute Redressal Committee:**

All disputes can be addressed by amicable settlement by a committee constituted by Mission Director of NHM, Meghalaya.

**21. Arbitration:**

- a) In the event of any question, dispute or difference arising under this contract (except as to any matters the decision of which is specially provided for by the general or the special conditions.), the same shall be referred to the sole arbitrator or an officer appointed to be the arbitrator by the Mission Director NHM Meghalaya. It will be no objection that the arbitrator is a Government Servant or that he had to deal with the matters to which the contract relates or that in the course of his duties as a Government servant he has expressed views on all or any of the matters in dispute or difference. The 'Award' of the arbitrator shall be final and binding on the parties to this contract.
- b) In the event of the Arbitrator dying, neglecting or refusing to act or resign or being unable to act for any reason, or his Award being set aside by the Court for any reason, it shall be lawful for the Mission Director NHM Meghalaya to appoint another arbitrator in place of the outgoing arbitrator in the manner aforesaid.

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- c) It is further a term of this contract that no person, other than the person appointed by the Mission Director NHM Meghalaya as aforesaid, should act as arbitrator and that, if for any reason that is not possible, the matter is not to be referred to Arbitration at all.
- d) Upon every and any such reference, the assessment of the costs incidental to the reference and Award, respectively, shall be at the discretion of the arbitrator.
- e) The venue of arbitration shall be the place from which formal Acceptance of Tender is issued or such other place as Mission Director NHM Meghalaya at his discretion may determine.
22. The quotations may be delivered in the office of Mission Director, National Health Mission, Health Complex Laitumkbrah, Meghalaya Shillong-793003. The office will not take responsibility for any delay. The Tender received after the due date and time shall not be entertained.
23. Payment will be made after successful execution of the order in totality or postal delivery, inspection, acceptance and Receipts of the Goods.
24. The Bidder with the lowest rate per kit will be awarded with the supply.
25. The rates quoted should not be more than the MRP rate.
26. If L1 is more than one, the Purchase Order will be issued to all L1 bidders with equal quantities or as per the capacity of the L1.

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